



**In-Person Parent-Teacher Organization Meeting    November 28, 2023 - 6:00pm**

**Agenda:**

1. Welcome & Record of Attendees

**Trevor Hassler, Kristen Cruden, Nicole Arndt-Wenger (parent), Melissa Gaddini, Sara Svir, Mae Haley, Stephanie Battista (parent), Jenny Hesse (parent), Dannielle White (parent)**

2. Approval of September Minutes

**Approved**

3. Treasurer Report

1. Fundraising updates/totals:

1. Fall Fundraiser/Fitathon: **Grand Total Raised: \$21,248.85**
2. Bear Bash: **Grand Total: around \$800**
3. Book Fair: Thank you to Danielle White **Grand Total: TBD**
4. Raising Cane's: **Grand Total Raised: \$75**
5. Bounce house event by high school students: **Grand Total: \$310**

2. Cash for Teachers Update

1. **All checks for reimbursements from October have been written**

3. 2022 Taxes filed

1. **Filed and turned in.**
2. **Copy of insurance is done and will be shared out at a later time.**

4. Reimbursement Process Update

4. Principal Report

**Swings? Equipment arrived last week 11/20. Plans are TBD put the new swings up. Must be put in before the ground freezes. I Hope that it can be done before winter happens.**

5. Strategic Planning Update and Parent Input

**Strategic Plan Update:**

**Mission and tactics shared. Updates will be shared and presentation updated before sharing with Dr. K in January.**

6. Website and Social Media updates

**Website is currently being updated. There is a chance that we can do a Google Site. Jenny Hesse could also work on updating the site with the new updates. Jenny, Trevor, Kristen will connect to update the site.**

**Facebook group is being updated. Currently working on updating the administrators to have control of social media updates.**

7. Updates on Request for Funds

**Trevor and Kristen will look at the budget and update the budget to give more cash for teachers.**

**Inform teachers that families can be reached out for classroom needs.**

8. Event Recap

1. Fall Fundraiser/Fitathon -**Raised \$21,248.85**
2. Bear Bash-**Raised about \$800**
3. Raising Cane's Dine-Out for VHES -**Raised \$75**

9. Spirit Wear

**Will be coordinated in January with order forms available around February. With hopes that clothing orders will be delivered around Spring Break.**

**Next year, the plan is to create an online store available at the start of the year, with Bear Bash the time frame to end orders with hopes to have orders delivered by Winter Break.**

10. Future project to clean out and organize the PTO Closet

**Organizing the PTO closet.**

**Possible connection with Boy Scouts and Girls Scouts**

**Stephanie Battista volunteer to connect with Culvers in Vadnais.**

11. 2023 - 2024 Executive Board updates

1. Chair - Kristen Cruden
2. Secretary - **OPEN**
3. Treasurer - Trevor Hassler
4. Fall Fundraiser - Any nominations for Fall Fundraiser Coordinators Next Year?

12. Winter Event

1. Thursday February 22nd Will time be 5:00-6:30?
2. Basket planning/coordinating - do we have our themes yet? **Teachers will have themes by January Meeting.**
3. What can we help with? PTO will make the food purchase. Anything else we can do? Need any volunteers?

13. Upcoming VHES events

1. Dine-out for VHES - December or January - Stephanie B. volunteered
2. Winter Event - February 22nd, 5-6:30pm

14. Any questions/information items?

**Documents to share specific events and responsibilities. Hoping to find older documents that can be updated.**